

Teach-out Plans

Degree Programs:

Use the UNC General Administration "Request to Discontinue a Degree Program, Site, or Delivery Mode" form only; information submitted to UNC-GA and SACSCOC.

Certificate Programs:

Use the information below in your ECU campus Memorandum of Request; information submitted to SACSCOC.

Concentrations and Minors:

Use the information below in your ECU campus Memorandum of Request; Submitted to ECU campus review.

FROM SACSCOC:

A teach-out plan is a written plan developed by an institution that provides for the equitable treatment of students if an institution, or an institutional location that provides fifty percent or more of at least one program, ceases to operate before all students have completed their program of study, and may include, if required by the institution's accrediting agency, a teach-out agreement between institutions. Teach-out plans must be approved by SACSCOC in advance of implementation.

To be approved, a teach-out plan must include the following information:

1. Date of closure (date when new students will no longer be admitted)
2. An explanation of how affected parties (students, faculty, staff) will be informed of the impending closure
3. An explanation of how all affected students will be helped to complete their programs of study with minimal disruption
4. An indication as to whether the teach-out plan will incur additional charges/ expenses to the students and, if so, how the students will be notified
5. Copies of signed teach-out agreements with other institutions, **if** any
6. How faculty and staff will be redeployed or helped to find new employment
7. If closing an institution, arrangement for the storing of student records, disposition of final financial resources and other assets

Following review and approval of a teach-out plan that includes a program that is accredited by another accrediting agency, the Commission will notify that accreditor of its approval.