

University Space Committee Charge & Roster

Charge is defined in the following PRR: [Allocation of University Space](#)

REG07.30.01 Current Version

3. University Space Committee

3.1 Responsibilities

3.1.1 Analyzing the future physical space requirements for East Carolina University.

3.1.2 Providing the Executive Council and the Chancellor with recommendations for land and space procurement, programmatic space assignment, and space re-purposing.

3.1.3 Serving as the organization of record for all space assignments.

3.1.4 Recommending baseline/initial delegations of authority over ECU property regarding space allocation

3.1.5 Develop and publish appropriate process descriptions for making requests to the USC relating to space use

3.2 University Space Committee memberships will include at least one representative from each of the following units:

3.2.1 Athletics

3.2.2 Campus Operations

3.2.3 Division of Academic Affairs

3.2.4 Division of Student Affairs

3.2.5 Division of Administration & Finance

3.2.6 Division of the Chancellor

3.2.7 Division of University Advancement

3.2.8 Faculty Senate

3.2.9 Institutional Planning, Assessment and Research

3.3 University Space Committee functions:

3.3.1 Evaluate all requests for programmatic space assignments and make recommendations to the Provost; if warranted the Provost will consult with the ECU Executive Council.

3.3.2 Perform an analysis for each space request and make recommendations relative to adequacy (too large or too small), consistency with strategic plan, and growth goals of the unit and the university.

3.3.3 Conduct land and facility studies as needed with approval of the Provost.

3.3.4 Establish standards for space allocation to be used to plan and design space for new facilities or for reassignment or for re-purposed space.

3.3.5 Interface with the Vice Chancellor for Administration & Finance relative to land and facility procurement, and long-range facility planning.

3.3.6 Interface with the Vice Chancellor for Administration & Finance and with city and county planners relative to university expansion and the commensurate effects on city infrastructure.

3.3.7 Conduct periodic space utilization studies and recommend consolidation where appropriate to increase utilization rates, improve safety and conserve utilities.

3.3.8 Promulgate all master planning guidance policy for the university and coordinate it with all affected parties.

3.3.9 Coordinate space planning and allocation with Clinical Services and the Space Allocation Committee.

Membership Roster

Anderson, Angela R., Assistant Vice Chancellor, Chief Academic Success Officer & University Registrar (Academic Affairs)

Bagnell, William, Associate Vice Chancellor, Administration and Finance, Co-chair

Brooks, Michelle, Executive Vice Dean, Brody School of Medicine

Carraway, Kevin, Director, Materials Management and Real Estate

Coleman, Stephanie, Vice Chancellor, Administration and Finance

Coger, Robin, Provost & Senior Vice Chancellor for Academic Affairs

Dyba, Christopher, Vice Chancellor, Advancement

Frye, Brandon, Vice Chancellor, Student Affairs

Guidry, Allen, Associate Provost Learner Operations, Academic Affairs

Jackson, Debra, Dean, Graduate School

Loch, Zach, Chief Information Officer

Locklear, Chris, Chief of Staff

McLamb, J.J., Executive Associate Athletics Director

Paynter, Sharon, Acting Chief Research and Engagement Officer, REDE

Pilgrim-Dunn, Dawn, Associate Director, Space Planning (IPAR), Chair

Stocks, Joel, Associate Vice Chancellor, ECUH Fin Mgmt/Rept

Ticknor, Anne, Professor in Literacy Studies (College of Education) & Chair of the Faculty

Zhou, Ying, Associate Provost, Institutional Planning, Assessment and Research (IPAR)