University Space Committee Charge & Roster

Charge is defined in the following PRR: Allocation of University Space

REG07.30.01 Current Version

3. University Space Committee

3.1 Responsibilities

3.1.1 Analyzing the future physical space requirements for East Carolina University.

3.1.2 Providing the Executive Council and the Chancellor with recommendations for land and space procurement, programmatic space assignment, and space re-purposing.

3.1.3 Serving as the organization of record for all space assignments.

3.1.4 Recommending baseline/initial delegations of authority over ECU property regarding space allocation

3.1.5 Develop and publish appropriate process descriptions for making requests to the USC relating to space use

3.2 University Space Committee memberships will include at least one representative from each of the following units:

3.2.1 Athletics

3.2.2 Campus Operations

3.2.3 Division of Academic and Student Affairs

3.2.4 Division of Administration & Finance

3.2.5 Division of the Chancellor

3.2.6 Division of Health Sciences

3.2.7 Division of Research & Graduate Studies

3.2.8 Division of University Advancement

3.2.9 Faculty Senate

3.2.10 Institutional Planning, Assessment and Research
3.2.11 Office of Engagement, Innovation and Economic Development

3.3 University Space Committee functions:

3.3.1 Evaluate all requests for programmatic space assignments and make recommendations to the Provost; if warranted the Provost will consult with the ECU Executive Committee.

3.3.2 Perform an analysis for each space request and make recommendations relative to adequacy (too large or too small), consistency with strategic plan, and growth goals of the unit and the university.

3.3.3 Conduct land and facility studies as needed with approval of the Provost.

3.3.4 Establish standards for space allocation to be used to plan and design space for new facilities or for reassignment or for re-purposed space.

3.3.5 Interface with the Vice Chancellor for Administration & Finance relative to land and facility procurement, and long-range facility planning.

3.3.6 Interface with the Vice Chancellor for Administration & Finance and with city and county planners relative to university expansion and the commensurate effects on city infrastructure.

3.3.7 Conduct periodic space utilization studies and recommend consolidation where appropriate to increase utilization rates, improve safety and conserve utilities.

3.3.8 Promulgate all master planning guidance policy for the university and coordinate it with all affected parties.

3.3.9 Coordinate space planning and allocation with SPARC (BSOM), Clinical Services, and the Space Allocation Committee.
Membership Roster

Anderson, Angela R., Assistant Vice Chancellor, Chief Academic Success Officer & University Registrar (Academic Affairs)

Bagnell, William, Associate Vice Chancellor, Administration and Finance, Co-chair

Brooks, Michelle, Chief of Staff, Health Sciences Division

Carraway, Kevin, Director, Materials Management and Real Estate

Coleman, Stephanie, Interim Vice Chancellor, Administration and Finance

Dyba, Christopher, Vice Chancellor, Advancement

Gemperline, Paul, Dean of the Graduate School

Guidry, Allen, Interim Vice Provost, Academic Affairs

Hardy, Virginia, Vice Chancellor, Student Affairs

Hayes, Grant, Interim Provost & Dean, College of Education

Loch, Zach, Chief Information Officer

Locklear, Chris, Chief of Staff

Martinez, Purificacion, Professor in Foreign Language & Chair of the Faculty Senate

McLamb, J.J., Associate Athletics Director

Pilgrim-Dunn, Dawn, Associate Director, Space Planning Associate, Chair

Van Scott, Michael, Senior Associate Vice Chancellor, Research and Development

Zhou, Ying, Associate Provost, Institutional Planning, Assessment and Research (IPAR)