Course Evaluation Guide for Students

eXplorance Blue is the new software used to administer course evaluations. Blue provides an easy-to-use interface for students to complete course evaluations and provide feedback to faculty. Our goal is to obtain higher response rates and improved efficiency in our course evaluation process, while stressing the appropriate use of results.

01 Step 1:
Access your course evaluations using your computer, smartphone or tablet. You will receive an email notification once course evaluations are open. You can access them via Blue portal or from Blackboard under the “My Course Evaluations” section of your homepage.

02 Step 2:
After clicking “evaluate your courses now,” you will be redirected to a screen that allows you to choose which course you would like to evaluate. As you are completing the survey, ensure that you are answering in regards to the correct course and instructor.

03 Step 3:
Once you select a course to evaluate, you will be directed to the survey screen. As you are completing the survey ensure you are answering in regards to the correct course and instructor.

04 Step 4:
If you have not completed the evaluation, you may click “save” and complete it later.

05 Step 5:
Once you have completed your course evaluation, click “submit” to finish the survey.