

External Reviewers' Report Format

1. Introduction of the Site Visitor(s): (A paragraph about the reviewers' positions and experience in the field)
2. Overview of the Site Visit Process:
 - a. Materials received before the review visit
 - b. Materials obtained during the site visit that were needed to complete the review process and/or write the report.
 - c. Strengths/weaknesses of the review process (contacts, visits, preparation, etc.)
3. Basic Characteristics/Description of the Program Under Review at East Carolina University (ECU)
4. General Narrative (with examples)
 - a. Strengths of the program or process under review
 - b. Concerns or Inconsistencies with Mission and/or Objectives
 - c. Recommendations for improvement.
5. Other programmatic recommendations based on comparison/contrast of ECU with other universities' programs and service delivery models
6. Appendices
 - a. Lists of attendees (faculty, deans, etc.) of constituent groups who provided information during the review site visit
 - b. List of students who provided information for the review report (if applicable)
 - c. Other relevant information