Quarterly IAAC Meeting Minutes
September 11, 2019

IAAC attendees:
George Bailey, Susannah Berry, Cyndi Bellacero, Anthony Britt, Leigh Cellucci, Kyle Chapman, Kristen Dreyfus, Holly Fales, Yihui Li, Ram Khatiwada, Edu Leorri Soriano, Puri Martinez, Jeanette Morris, Susan Morrissey, Jo Anne Murray, Robbie Quinn, Jeremy Tuchmayer, Mike Van Scott, Ying Zhou

Approval of Minutes
The minutes of the May 15, 2019 meeting were approved.

Assessment Reporting Update
As of this morning, one educational program and six support units have not reported for the 2018-19 year.

5-year Cycle and Actions Planned
IA will be sending an Excel workbook to department chairs and UACs that contains 5-year reporting cycles and actions planned for each program. Units are asked to use the information to:

• Report on any outcome in the 2019-20 report that has not been reported on at least once in the last five years
• Identify the next 5-year cycle (optional for certificates and minors)
• Share actions planned with program faculty as a reminder of curricular and pedagogical actions that faculty were going to take to improve student learning.

Completed cycle information should be returned to IA by November 15.

Review Process
IA has reviewed the ARC process and identified several areas for improvement including:

• Time intensive process
• Difficulty identifying members
• Less than rigorous reviews
• Internal reviewer may have discipline specific knowledge
• Difficulty determining if the feedback was used appropriately
• Need for more proactive consultation follow up process.

In order to address these areas, we will create an institutional ARC, with 3 subcommittees – Academic Affairs Educational Programs, Health Sciences Educational Programs, and Support Units. IPAR staff, IAAC representatives and select faculty/staff will serve as reviewers. The goal is to recruit enough reviewers that each person only has to review 3 reports. The subcommittees will review one-third to one-half of the reports in their area using the same rubric we have used previously. The reviews will be assigned so that a member does not review reports from their own college/division. If a college or division would like to review additional units from their areas, they are welcome to do that.
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There will be several training sessions in late September-early October where the rubric will be calibrated, example reports shared, and working time to complete reviews. Reviews should be completed by October 31st.

Follow up consultations will begin in November. These meetings will include the unit assessment coordinator, department chair, IAAC representative and IA representative. During the meeting, updates to the reports based on the feedback will be made.

**Pirates’ First Destination Survey Update**
Data collected from different sources of the post-graduation status of undergraduate degree recipients in 2017-2018 was reported through the Pirates’ First Destination Study dashboard. Future plans for the survey redesign and the data collection was presented from IPAR. Emphasized for the effective cooperation and the coordination among IPAR, Student Affairs, Career Services and different colleges/departments in the data collection process to make it more successful in coming years.

**Professional Development Sessions for 2019-20**
IA’s 2019-2020 OFE sessions schedule was distributed as a flyer and shared verbally, emphasizing the Fall 2019 Specialized Accreditation and IPAR Resources session, which was rescheduled from September 5 to October 3 due to Hurricane Dorian. IAAC Representatives will be sent flyers to assist with targeting participants for OFE sessions.

**Academic Program Reviews**
The 2019-2020 schedules for Academic Program Reviews and Centers & Institutes Reviews were shared.

**Fall 2019**
Department of Geological Sciences
Department of Geography, Planning, & Environment
NC Agromedicine Institute

**Spring 2020**
Department of Mathematics Education, Science Education, and Instructional Technology
Department of Philosophy & Religious Studies
Center for Natural Hazards Research.

**SACS IA Related Standards – Licensure Pass Rates**

- Kristen reminded the group to send licensure pass rate information as it becomes available in support of SACS standard 8.1

Next Meeting is December 11, 2019.