Assessment Review Committee Training Session

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2018
Institutional Context

“We will be a national leader in the assessment of learning outcomes and the use of innovative teaching strategies.”

from *Capture your Horizon: Strategic Plan Extension 2017-2022* (p. 11)
Institutional Context

SACS-COC IE Principle: Section 8 - Student Achievement

The institution identifies expected outcomes, assesses the extent to which it achieves these outcomes and provides evidence of seeking improvement based on analysis of the results in the areas below:

a. student learning outcomes for each of its educational programs (Student outcomes: educational programs),

b. student learning outcomes for collegiate-level general education competencies of its undergraduate degree programs (Student outcomes: general education),

c. academic and student services that support student success (Student outcomes: academic and student services).
Assessment Review Process

• ARC = Assessment Review Committee

• Each college, school or division has an ARC

• One of the main tasks of the ARC is to provide feedback to units on their annual assessment reports.
What am I reviewing?

Plan (columns 1 and 2):
- Provide overall comments about:
  - Outcomes
  - Means of assessment
  - Criterion for success

Report (columns 3 and 4):
- Answer rubric questions and provide comments for:
  - 2017-18 Actions Taken
  - 2017-18 Results
  - 2017-18 Analysis of Results
  - Actions Planned for 2018-19
How many outcomes am I reviewing?

• Minimum number of outcomes:
  • Undergraduate or graduate programs – review at least 3 outcomes
  • Certificates and stand alone minors – review at least 2 outcomes
  • Support units – review at least 2 outcomes

• Maximum number of outcomes and means of assessment:
  • Rubric will only allow for 5 outcomes and 2 means of assessment per outcome to be reviewed
Preparing for the Review

• You will receive the following through email after the ARC training:
  • Nuventive Improve reports for the units you are assigned to review.
    • Read through the report prior to starting the rubric.
  • Link to complete the rubric (from ECU Surveys ECU-surveys@ecu.edu).
    • The link is unique to the reviewer. Do not forward the link to another reviewer.

• Some find it helpful to complete the review in a word document and then copy it into the rubric.
Demonstration of Rubric in Blue

• eXplorance Blue is the same software used to administer course evaluations.

• Separate rubrics for:
  • Educational Programs
  • Support Units
Tips for Providing a Good Review

• Think like the person getting the feedback. If you received the feedback, would you be able to use it to improve your report?

• Comments made by the reviewers are helpful in clarifying what should be changed and how.
  • You do not need to select a “No” answer to provide a comment.

• Note that some units combined means of assessment into one box in Nuventive Improve. If this is the case, please review them together.

• Before submitting the review, a summary of your responses on the rubric will be created. Print or save this summary to refer to later if necessary.
Improving the ARC Process

• Rigorous Reviews
  • Give a thoughtful review of unit.
  • Don’t choose Yes if unit didn’t meet standards on the rubric.
Comments from SACSCOC 5th Year Report
Consultant (past SACSCOC VP)

• Actions planned all seem to be the same for “met” and “not met”. It is all “continue…” It does not look like they are seeking improvement in the areas “not met”.

• It is not clear if the use of exams is an itemized analysis or just using the grade on the exam.

• “Will examine” is not an appropriate outcome and “recruiting” is a goal not a student learning outcome.

• The measurement of the written communications is a survey of graduates. This is not a good measure; it is indirect. They should be measuring this directly.

• You cannot measure “demonstrate an understanding”; you can demonstrate knowledge of a subject but not “understanding”.
Report Improvements

Units have until December 15 to make changes to their reports based on the feedback.

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<thead>
<tr>
<th></th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
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<tbody>
<tr>
<td>No Changes Needed</td>
<td>14%</td>
<td>18%</td>
<td>28%</td>
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<tr>
<td>No Changes Made</td>
<td>36%</td>
<td>29%</td>
<td>9%</td>
</tr>
<tr>
<td>Changes Made Unrelated to the Feedback</td>
<td>8%</td>
<td>1%</td>
<td>3%</td>
</tr>
<tr>
<td>Changes Made Based on Feedback</td>
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<td>52%</td>
<td>60%</td>
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Timeline of ARC Process

- **Aug 15- Oct 15**: Attend ARC meetings, Complete assigned reviews
- **Oct 16**: All feedback sent to units electronically
- **Oct 16- Dec 15**: Units complete any needed corrections in Nuventive Improve (Formerly called TracDat)
- **Jan 2, 2019**: 2017-18 assessment reports run and archived
Who to Contact with Questions

• Contact your ARC chair with questions about the review.
• Contact your IA rep if the ARC chair is unavailable.
• Contact Kyle Chapman (chapmank@ecu.edu) if you have questions regarding the Blue technology.
• DON’T WAIT UNTIL OCTOBER 14 TO ASK QUESTIONS!