

What You Need to Know about Approved Level One UCC and GCC Action Items and Spring Registration

1. Programmatic revisions are made only once a year and are activated in the fall.
2. New courses approved in the fall can be added to Banner prior to spring registration provided staff are given a reasonable amount of notice and time (5 working days).
3. Revisions to existing courses approved in the fall that can be made prior to spring registration:
 - a. correction of errors or typos
 - b. addition or removal of course designations approved by Faculty Senate Standing Committees (e.g., diversity, general education, service learning, writing intensive)
 - c. prerequisite or corequisite revisions that do not result in *hidden prerequisites or corequisites** in the originating unit's program or an impacted program
 - d. revisions to course repeatability
 - e. revisions to cross-list with another course
4. Revisions to existing courses approved in the fall that cannot be made:
 - a. change in credit hours
 - b. revisions to course descriptions
 - c. revisions to course titles
 - d. revisions to course prefixes
 - e. moving a course to a new academic home
 - f. prerequisite or corequisite revisions that result in *hidden prerequisites or corequisites** in the originating unit's program or an impacted program

*Programs cannot have hidden prerequisites or corequisites. If a course is a prerequisite or corequisite for a required course, that prerequisite course must be included in the curriculum for the program. Hidden prerequisites may also come in the form of program expectations or requirements that are not clearly identified in the university catalog.

Please remember that revisions to Banner cannot be made after course sections have been created for a subsequent term.