

**East Carolina University
Academic Program Review
Program Response Report Format**

Department:

Dates of Review:

Instructions: Please provide a brief response to the Academic Program Review process. Also, provide a response for each recommendation put forth by the External Review Committee. The responses should summarize both the *departmental/school* and *college* level action plans that have been or will be initiated for quality improvement purposes.

The responses should address any recommendations related to resources.

The completed response should be sent to the director of Institutional Assessment.

A progress report will be due three years after the Program Response Report has been approved by EPPC. The progress report should be sent to the director of Institutional Assessment, APR project manager, college dean, and the dean of the Graduate School if graduate programs are involved.

I. Overall Response to the Department's Academic Program Review

- a. Narrative response

II. Recommendation for Improvement (To complete section II of the response report, **please complete a-c for each recommendation.)**

Recommendation

- a. Unit Response:
- b. Responsible Party:
- c. Timeline:

Recommendation

- a. Unit Response:
- b. Responsible Party:
- c. Timeline:

Recommendation

- a. Unit Response:
- b. Responsible Party:
- c. Timeline:

SUMMARY TABLE: UNIT RESPONSE AT A GLANCE

(To complete the summary table below, please enter responses to a-c for each abbreviated recommendation description.)

Enrollment, Degrees, and Student Success			
Recommendation (abbreviated description)	a. Unit Response	b. Responsible Party	c. Timeline
Curriculum, Learning Outcomes, and Student Satisfaction			
Recommendation (abbreviated description)	a. Unit Response	b. Responsible Party	c. Timeline
Strength of Faculty: Teaching, Research, and Scholarship			
Recommendation (abbreviated description)	a. Unit Response	b. Responsible Party	c. Timeline
Regional Transformation – Economic Development/Public Service			
Recommendation (abbreviated description)	a. Unit Response	b. Responsible Party	c. Timeline
Resources			
Recommendation (abbreviated description)	a. Unit Response	b. Responsible Party	c. Timeline
Other Operational or Programmatic Outcomes			
Recommendation (abbreviated description)	a. Unit Response	b. Responsible Party	c. Timeline
Additional Areas			
Recommendation (abbreviated description)	a. Unit Response	b. Responsible Party	c. Timeline

**Educational Policies and Planning Committee
Criteria for Reviewing Unit Academic Program Reviews**

Did the unit response acknowledge each of the external reviewer's recommendations?

Did the unit response address each of the recommendations in an action plan that is specific, measurable, achievable, realistic, and time-bound?

(Faculty Senate Resolution #11-57, April 19, 2011)

TEMPLATE