INSTITUTIONAL ASSESSMENT REVIEW COMMITTEE TRAINING

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Yihui Li
Jeanette Morris
Susan Morrissey
Fall 2024





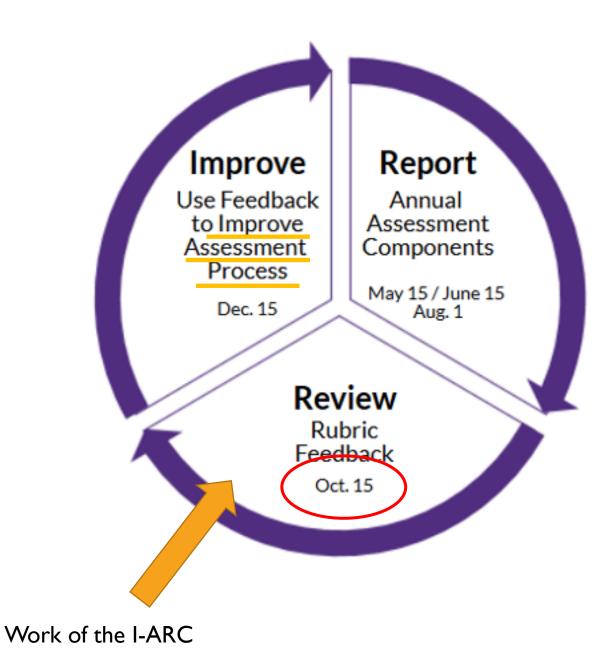
WHAT IS AN I-ARC?

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I-ARC = Institutional Level Assessment Review Committee

The task of the I-ARC is to provide feedback to units on their annual assessment reports.

ASSESSMENT REVIEW PROCESS



SACS-COC IE PRINCIPLE: SECTION 8 - STUDENT ACHIEVEMENT

The institution identifies expected outcomes, assesses the extent to which it achieves these outcomes and provides evidence of seeking improvement based on analysis of the results in the areas below:

- a. student learning outcomes for each of its educational programs (Student outcomes: educational programs),
- b. student learning outcomes for collegiate-level general education competencies of its undergraduate degree programs (Student outcomes: general education),
- c. academic and student services that support student success (Student outcomes: academic and student services).





- Rubric has been revised:
 - Five questions per outcome instead of seven
 - Questions have been revised slightly
- Review completed in Nuventive, instead of Blue
- Feedback report to unit will look different

WHAT DO I NEED TO DO AS PART OF THE I-ARC?



WHAT AM I REVIEWING?

Plan: Provide overall comments about:

- Outcomes
- Means of assessment
- Criterion for success

Report: Answer rubric questions and provide comments for:

- 2023-24 Actions Taken
- 2023-24 Results
- 2023-24 Analysis of Results
- Actions Planned for 2024-25

Concepts and Methods of Cultural Anthropology

Upon completion of the Anthropology BA program students will demonstrate knowledge of the concept of culture and the range of cultural variations on a global scale.

Outcome Status: Currently Being Assessed Outcome Type: Student Learning Outcome

Start Date: 08/01/2008

5-Year Assessment Cycle: 2015-2016, 2016-2017, 2017-2018, 2018-2019, 2021-2022, 2022-2023, 2023-2024, 2024-2025

Means of Assessment & Criteria for Success	Actions Taken, Results, Analysis, & Actions Planned
Means of Assessment Status: Active	Report Entry Date: 05/08/2024
Means of Assessment Category: Examination	Reporting Year: 2023-2024
Means of Assessment: A 20-question, multiple-choice	Actions Taken: In AY 2023-2024 Faculty provided additional instruction on evolutionary forces.
exam is given to students in the senior, capstone	This included the use of required readings and additional lecture content.
course (ANTH 4025) to test them on core concents in	Paculte: In AV 2022-2024 the criterion for success was not met as 32 (48%) of 67 students

HOW MANY OUTCOMES AM I REVIEWING?

Recommended number of outcomes and means of assessment:

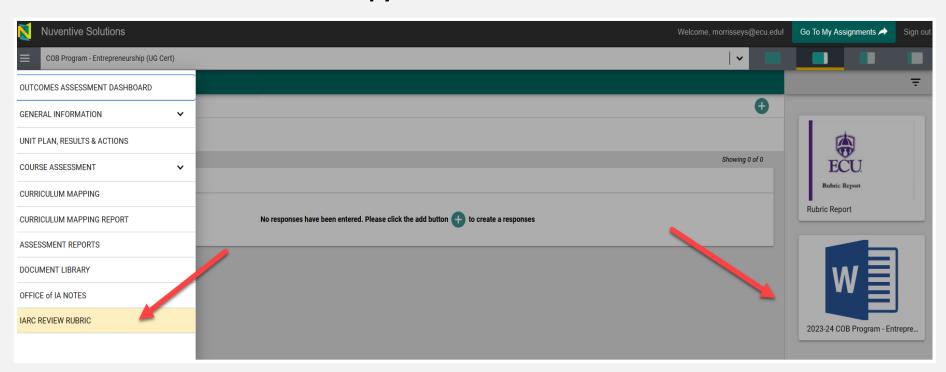
- Undergraduate or graduate programs: review 3 outcomes
- Certificates and stand-alone minors: review 2 outcomes
 - Support units: review 2 outcomes
 - For all, review only one means of assessment

PREPARING FOR THE REVIEW

- You should have received the following through email:
 - Nuventive Improve reports for the units you are assigned to review
 - Word version of the rubric
 - Resource showing steps in NI to complete the rubric
- You should have reviewer's access to assigned units in NI.
 - If not, contact Susan Morrissey

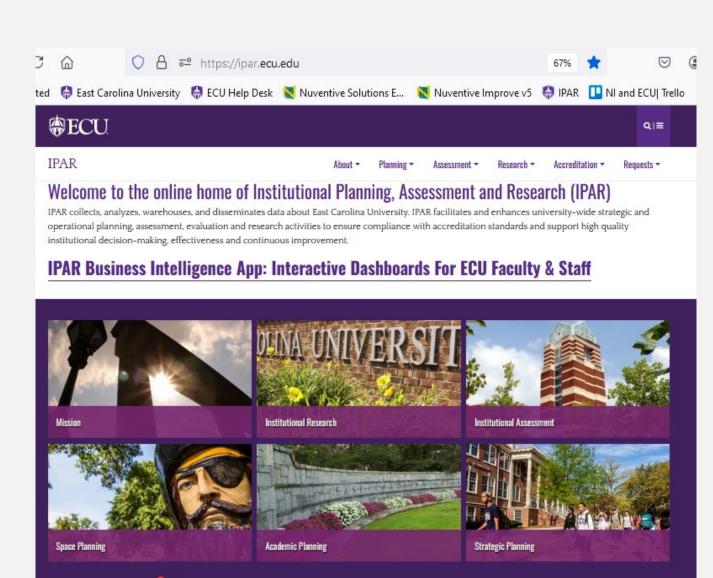
PREPARING FOR THE REVIEW

- Read through the report prior to starting the rubric.
- Some find it helpful to complete the review in a word document and then copy it into the rubric.



DEMONSTRATION OF RUBRIC IN NUVENTIVE IMPROVE





Blue

Nuventive Improve

Curriculog™

Compliance Assist

Faculty 180

ASSESSMENT
REPORT
EXAMPLE:
EDUCATIONAL
PROGRAMS

- MOA: A rubric applied to a case in MGMT 6722 Strategic Management.
- CFS: 80% of students will score 2 or higher on a scale of I-3 for the case overall and also on each rubric dimension.

Actions Taken:

Version 1: Students in MGMT 6722 completed a case study. Faculty assessed the case study using a rubric. 20 students completed the case study assignment.

Version 2: Faculty emphasized critical thinking in MGMT 6722.

Version 3: MGMT 6722 faculty developed a common rubric based on the DECIDE model. The DECIDE model is a tool for teaching students how to make thoughtful decisions. Faculty teaching any courses that map to critical thinking incorporated the DECIDE model into their course. This was done by teaching students what the components of the model were and then students completed two assignments where they had to apply the DECIDE model to a management problem.

Rubric Question:

 In the actions taken, did faculty take student learning outcome (SLO)-related curricular or pedagogical actions to improve student learning, such as modifications to course or program content or methods of content delivery?

- MOA: A rubric applied to a case in MGMT 6722 Strategic Management.
- CFS: 80% of students will score 2 or higher on a scale of 1-3 for the case overall and also on each rubric dimension.

Results:

Version 1: Students in MGMT 6722 scored an average of 82% on the case study.

Version 2: 83% of the students scored 80% or higher on the case study.

Version 3: Of the 23 students in MGMT 6722, 19 students scored 2 or higher on the case study.

Version 4: Of the 23 students in MGMT 6722, 83% (19 students) scored 2 or higher on the case study.

Version 5: Of the 23 students in MGMT 6722, 83% (19 students) scored 2 or higher on the case study. The percentage of students meeting the criterion by rubric dimension were as follows: D1=67%, E1=98%, C=84%, I=85%, D2=82%, E2 =83%. The criterion was partially met.

Rubric Question:

 Do the results address the criterion for success?

- MOA: A rubric applied to a case in MGMT 6722 Strategic Management.
- CFS: 80% of students will score 2 or higher on a scale of 1-3 for the case overall and also on each rubric dimension.

Analysis of Results:

Version I: The criterion for success was partially met with at least 80% of the students scoring 2 or higher on the case study. Faculty will continue to emphasize the DECIDE Model.

Version 2: Because the overall assignment score met the criterion for success, faculty felt that the actions taken this year were successful. However, because students failed to meet the criterion on all dimensions, there is still room for improvement.

Students scored the lowest on the dimension: D1-Define Problem (67%). While this dimension did not meet the criterion for success, it is an improvement over the previous year when D1-Define Problem was 55%. Faculty also noted that in the previous year, the I-Identify Solutions dimension was below the criterion for success (77%) and had improved to 85% in the current year.

Rubric Questions:

- In the analysis, did faculty evaluate the impact of the actions taken on the results based on their professional judgement?
- In the analysis, did faculty identify one or more areas of student learning that can be improved or reinforced?

- MOA: A rubric applied to a case in MGMT 6722 Strategic Management.
- CFS: 80% of students will score 2 or higher on a scale of 1-3 for the case overall and also on each rubric dimension.

Actions Planned:

Version 1: Faculty will continue to emphasize critical thinking.

Version 2: The case study in MGMT 6722 will continue in the upcoming year.

Version 3:There is a need to increase emphasis on properly "Defining the Problem." Courses that can do this are MKTG 6762 and MIS 6713. Faculty teaching these courses will add assignments where students have to define the problem. MKTG 6762 and MIS 6713 faculty will work together to create the assignments. This practice should help improve student skill in identifying the problem.

Rubric Question:

 In the actions planned, do faculty have SLO-related curricular or pedagogical actions planned, such as changes to course or program content or methods of content delivery, to address the area for improvement or reinforcement identified in the analysis?

EXAMPLES OF ACTIONS TAKEN FROM ASSESSMENT REPORTS

Instructional Strategies Modified:

Peer assessment

Additional faculty feedback

Faculty clarify assignment instructions

Assign a case study

Share good/bad examples

Provide supplemental resources

Invite guest lecturer

Move course content to online

module

Course Content/Assignments Modified:

Add practice exam to course
Additional online modules
Utilize new textbook
Practice presentations
Assignment rubric revisions

Curriculum Revisions:

Adding prerequisite requirement

Course sequencing adjusted

Remove a course

New/revised course
proposed/required

Curriculum review/mapping

- Tip I: Read through the report before beginning the rubric and identify which outcomes to review (if reported on more than the minimum)
- Tip 2: Note that reviewers were provided 2-3 years of reports to see if actions taken in 2023-24 align to the actions planned in the previous reporting year.
 - IA highlighted the outcomes that have a 2023-24 report. Don't accidentally review a previous year's report.

Concepts and Methods of Cultural Anthropology

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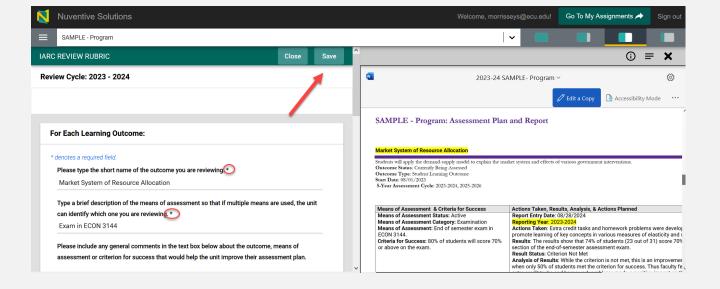
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Start Date: 08/01/2008

5-Year Assessment Cycle: 2015-2016, 2016-2017, 2017-2018, 2018-2019, 2021-2022, 2022-2023, 2023-2024, 2024-2025

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Means of Assessment Category: Examination	Reporting Year: 2023-2024
Means of Assessment: A 20-question, multiple-choice	Actions Taken: In AY 2023-2024 Faculty provided additional instruction on evolutionary forces.
exam is given to students in the senior, capstone	This included the use of required readings and additional lecture content.
course (ANTH 1025) to test them on care concents in	Paculte: In AV 2022-2024 the criterion for success was not met as 32 (48%) of 67 students

 Tip 3: For security reasons, Nuventive Improve will time out if not being used. We recommend not stopping in the middle of completing the review of an outcome, but rather wait until you are finished and able to save the entry.



• Tip 4: Always choose the highest-level response.

Example A: You can tell by reading through the report that the unit is reporting on a new outcome or new means of assessment for the first time. The actions taken and analysis of results questions now have a "Not applicable" response so that units are not penalized in this situation for not taking actions.

If the unit described curricular or pedagogical actions on the new outcome or means of assessment, choose "Yes" instead of "Not applicable".

Rubric Question: In the actions taken, did faculty take SLO-related curricular or pedagogical actions to improve student learning...?

- Yes, actions taken describe SLO-related curricular or pedagogical actions that faculty took.
- ******
- No, actions taken are not SLO-related curricular or pedagogical and/or not taken by faculty.
- No, actions taken are missing.
- Not applicable because this is the first year the outcome was assessed or means of assessment was used to collect data.



• Tip 4: Always choose the highest-level response.

Example B: You can tell by reading through the report that the unit is reporting on a new outcome or new means of assessment for the first time.

If the unit did NOT describe curricular or pedagogical actions on the new outcome or means of assessment, choose "Not applicable" instead of "No".

Rubric Question: In the actions taken, did faculty take SLO-related curricular or pedagogical actions to improve student learning...?

- Yes, actions taken describe SLO-related curricular or pedagogical actions that faculty took.
- No, actions taken are not SLO-related curricular or pedagogical and/or not taken by faculty.
- No, actions taken are missing.
- Not applicable because this is the first year the outcome was assessed or means of assessment was used to collect data.





- Tip 5: Only use the "report component is missing" option when it is truly missing.
 - The upgraded version of Nuventive will not let you save without entering something into the field. Units may have gotten around this by putting "None", N/A, To be determined, etc. in the field.

Example: Think Critically Outcome

MOA: Rubric applied to case in MGMT 6722

CFS: 80% of students will score 2 or higher on a scaled of 1-3 on the rubric.

Action Taken: Students in MGMT 6722 completed a case study. Faculty assessed the case study using a rubric. 20 students completed the case study assignment.

Action Taken Rubric Responses:

- Yes, actions taken describe SLO-related curricular or pedagogical actions that faculty took.
- No, actions taken are not SLO-related curricular or pedagogical and/or not taken by faculty.
- No, actions taken are missing.



• Not applicable because this is the first year the outcome was assessed or means of assessment was used to collect data.



Tip 6: Means of Assessment Some units combined means of assessment into one box in Nuventive Improve. Review them together on the rubric.

Clinical Assessment

Students will demonstrate knowledge of assessment and diagnosis in a clinical setting.

Outcome Status: Currently Being Assessed Outcome Type: Student Learning Outcome

Start Date: 08/01/2015

5-Year Assessment Cycle: 2016-2017, 2018-2019, 2020-2021, 2021-2022, 2024-2025

Means of Assessment & Criteria for Success	Actions Taken, Results
Means of Assessment Status: Active	
Means of Assessment Category: Examination,	
Internship/Clinical Rotation	
Means of Assessment: MOA 1: Audiology Clinical	
Evaluation Form or CALIPSO Supervisor Ratings	
MOA 2: Audiology Gateway Examination. The exam has	
four practical portions: portions for CSDI 8000/8007	
(Methods in Clinical Audiology and Lab), CSDI 8013/8100	
(Methods in Clinical Audiology II / Advanced Audiology	
Methods Lab), CSDI 8005 (Methods in Amplification), and	
CSDI 8017 (Advanced Methods in Amplification II).	
Criteria for Success: CFS 1: All students will receive a	
rating of "consistent" for skills appropriate to program	
progression on ECU Audiology Clinical Rating Scale or	
Calipso Performance Rating Scale.	
CFS 2: All students will receive a passing grade (80% or	
better) on each practical portion of the Audiology Gateway	
Examination.	
Related Documents:	
Calipso Performance Rating Scale.pdf	
ECU Audiology Clinical Rating Scale.pdf	

Type a brief description of the means of assessment so that if multiple means are used, the unit can identify which one you are reviewing. *

MOA 1: Audiology Clinical Evaluation Form and MOA 2: Audiology Gateway Examination



Tip 6: Means of Assessment Some units reported as two separate means of assessment. Review only one of the means of assessment or as two separate items.

Scientific Inquiry

Students will demonstrate knowledge of scientific inquiry via observ

Outcome Status: Currently Being Assessed Outcome Type: Student Learning Outcome

Start Date: 08/01/2015

5-Year Assessment Cycle: 2016-2017, 2017-2018, 2018-2019, 201

Means of Assessment & Criteria for Success	Actio
Means of Assessment Status: Active	
Means of Assessment Category: Examination	
Means of Assessment: Set of 6 short-answer questions	
embedded in an exam (Midterm Exam) focusing on	
rocesses related to rock formation in GEOL1501, an 🔪	
ntroductory level course in the program.	
Criteria for Success: 80% of students will attain a score of	
30% or higher on the assessment.	-
Related Documents:	
GEOL1501 Outcome 3 NEW Farris.pdf	
Means of Assessment Status: Active	
Means of Assessment Category: Other Course-	
Embedded Assignment	
Means of Assessment: Students in GEOL 3070/71 will	
write a scientific paper on a mineralogy/petrology topic	
using samples collected during a class field trip. Students	
will use hand samples, thin sections and information from	
the scientific literature to determine mineralogy, petrologi	
processes and make an overall geologic interpretation.	
Criteria for Success: 80% of students will attain a score of	
80% or higher on the instrument used for assessment.	

Type a brief description of the means of assessment so that if multiple means are used, the unit can identify which one you are reviewing. *

Midterm exam in GEOL 1501

- Tip 7: Think like the person getting the feedback. If you received the feedback, would you be able to use it to improve your report?
- Tip 8: Comments made by the reviewers are helpful in clarifying what should be changed and how.
 - Handout of frequently used comments.
- Tip 9: Complete the reviews as soon as you can after the training session.
 - The review process will be fresh in your mind.
 - You won't get email reminders to complete your reviews (with increased frequency as we get closer to the due date).

TIMELINE OF I-ARC PROCESS



By Oct 15

Complete assigned reviews



Oct 16

All feedback available to units in Nuventive



By Dec 15

Units complete any needed corrections in Nuventive Improve



Jan 2025

2023-24 assessment reports run and archived

CONTACT YOUR IA REPRESENTATIVE IF YOU HAVE QUESTIONS

Yihui Li:

BSOM

CAHS

CON

SODM

SA

Jeanette Morris:

COE

CFAC

CHHP

AA

Susan Morrissey:

HCAS

COB

CET

Chan Div

Athletics

Don't wait until October 14 to ask questions!

GROUP EXERCISE:
REVIEW OF
ASSESSMENT
REPORT

GROUP EXERCISE

Biological Basis of Behavior

Students will demonstrate knowledge of and competence in analyzing the biological basis of behavior including genetics, evolution, and the structure of the central nervous system.

Outcome Status: Currently Being Assessed Outcome Type: Student Learning Outcome

Start Date: 06/01/2013

5-Year Assessment Cycle: 2015-2016, 2016-2017, 2017-2018, 2018-2019, 2019-2020, 2020-2021, 2021-2022, 2022-2023, 2023-2024, 2024-2025

Means of Assessment & Criteria for Success

Means of Assessment Status: Active

Means of Assessment: Students in the capstone courses (PSYC 4000, 4250, 4280, 4402 and 4602) complete the Capstone Assessment Instrument (CAI), a multiple choice exam that was developed by the Undergraduate Program Director with the assistance of the Undergraduate Committee. For this outcome, 24 questions on the Biological Basis of Behavior from the CAI were used.

Criteria for Success: 70% of students will receive a score of at least 70% on the Biological Basis of Behavior section of the Capstone Assessment Instrument.

Actions Taken, Results, Analysis, & Actions Planned

Report Entry Date: 06/14/2024 Reporting Year: 2023-2024

Actions Taken: The study guide for the Capstone Assessment Instrument was updated and provided to the students taking the capstone courses.

Results: Our undergraduate students slightly exceeded the IPAR outcome assessment criteria for the "biological bases of behavior" goal. Specifically, 76% satisfied the criterion of scoring 70% or better, which exceeds the goal of 70% at 70% or better.

Result Status: Criterion Met

Analysis of Results: Compared to our results from 2022-2023, this number reflects a noteworthy decrease of 14%.

Actions Planned Based on Analysis of Results: In Fall 2024, our department's undergraduate committee will consult with instructors of the courses associated with all of the assessed outcomes. Following these consultations, instructors will work to update their teaching materials to ensure that the relevant subjects are covered in an accessible manner in their courses.

MOA: Capstone Assessment Instrument (multiple choice exam)

CFS: 70% of students will receive a score of at least 70% on Biological Basis of Behavior section of the CAI.

Actions Taken, Results, Analysis, & Actions Planned

Report Entry Date: 06/14/2024

Reporting Year: 2023-2024

Actions Taken: The study guide for the Capstone Assessment Instrument was updated and provided to the students taking the capstone courses.

Actions Planned from 2022-23 Report:

Actions Taken, Results, Analysis, & Actions Planned Actions Planned Based on Analysis of Results: Since it has been a number of years since we have made any changes to the study guide for the Capstone Assessment Instrument (CAI), next year we plan to update and improve the study guide.

Actions Taken:

- I. In the actions taken, did faculty take SLO-related curricular or pedagogical actions to improve student learning, such as modifications to course or program content or methods of content delivery?
- Yes, actions taken describe SLO-related curricular or pedagogical actions that faculty took.
- No, actions taken are not SLO-related curricular or pedagogical and/or not taken by faculty.
- No, actions taken are missing.
- Not applicable because this is the first year the outcome was assessed or means of assessment was used to collect data.

MOA: Capstone Assessment Instrument (multiple choice exam)

CFS: 70% of students will receive a score of at least 70% on Biological Basis of Behavior section of the CAI.

Actions Taken, Results, Analysis, & Actions Planned

Report Entry Date: 06/14/2024

Reporting Year: 2023-2024

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Results:

- 2. Do the results address the criterion for success?
- Yes, results are stated in the language of the criterion for success.
- No, results are not stated in the language of the criterion for success.
- No, results are missing.

MOA: Capstone Assessment Instrument (multiple choice exam)

CFS: 70% of students will receive a score of at least 70% on Biological Basis of Behavior section of the CAI.

Actions Taken, Results, Analysis, & Actions Planned

Report Entry Date: 06/14/2024

Reporting Year: 2023-2024

Assessment Instrument was updated and provided to the students taking the capstone courses. **Results**: Our undergraduate students slightly exceeded the IPAR outcome assessment criteria for the "biological bases of behavior" goal. Specifically, 76% satisfied the criterion of scoring 70% or better, which exceeds the goal of 70% at 70% or better.

Actions Taken: The study guide for the Capstone

Result Status: Criterion Met

Analysis of Results: Compared to our results from 2022-2023, this number reflects a noteworthy decrease of 14%.

Actions Planned Based on Analysis of Results: In Fall 2024, our department's undergraduate committee will consult with instructors of the courses associated with all of the assessed outcomes. Following these consultations, instructors will work to update their teaching materials to ensure that the relevant subjects are covered in an accessible manner in their courses.

Analysis of Results:

- 3. In the analysis, did faculty evaluate the impact of the actions taken on the results based on their professional judgement?
- Yes, the analysis indicates whether the actions taken had an impact on the results.
- No, the analysis does not indicate whether the actions taken had an impact on the results.
- No, analysis of results are missing.
- Not applicable because this was the first year the outcome was assessed or means of assessment was used to collect data.

MOA: Capstone Assessment Instrument (multiple choice exam)

CFS: 70% of students will receive a score of at least 70% on Biological Basis of Behavior section of the CAI.

Actions Taken, Results, Analysis, & Actions Planned

Report Entry Date: 06/14/2024

Reporting Year: 2023-2024

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Analysis of Results:

- 4. In the analysis, did faculty identify one or more areas of student learning that can be improved or reinforced?
- Yes, the analysis identifies one or more areas of student learning that can be improved or reinforced.
- No, the analysis does not identify one or more areas of student learning that can be improved or reinforced.
- No, analysis of results are missing.

MOA: Capstone Assessment Instrument (multiple choice exam)

CFS: 70% of students will receive a score of at least 70% on Biological Basis of Behavior section of the CAI.

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Actions Planned:

- 5. In the actions planned, do faculty have SLO-related curricular or pedagogical actions planned, such as changes to course or program content or methods of content delivery, to address the area for improvement or reinforcement identified in the analysis?
- Yes, actions planned describe SLO-related curricular or pedagogical actions that faculty will take to address the area for improvement or reinforcement identified in the analysis.
- No, actions planned do not describe SLO-related curricular or pedagogical actions, are not taken by faculty, and/or do not address the area for improvement identified in the analysis.
- No, actions planned are missing.

