

Rubric to Evaluate Assessment Reports Support Units

For each outcome:

- Please type the short name of the outcome you are reviewing.
- Type a brief description of the means of assessment so that if multiple means are used, the unit can identify which one you are reviewing.
- Please include any general comments in the text box below about the outcome, means of assessment or criterion for success that would help the unit improve their assessment plan.

Actions Taken:

1. In the actions taken, did staff take actions to improve the outcome?
 - Yes, actions taken describe actions staff took to improve the outcome.
 - No, actions taken do not describe actions staff took to improve the outcome.
 - No, actions taken are missing.
 - Not applicable because this is the first year the outcome was assessed or means of assessment was used to collect data.

Comments:

Results:

2. Do the results address the criterion for success?
 - Yes, results are stated in the language of the criterion for success.
 - No, results are not stated in the language of the criterion for success.
 - No, results are missing.

Comments:

Analysis of Results:

3. In the analysis, did staff evaluate the impact of the actions taken on the results based on their professional judgement?
 - Yes, the analysis indicates whether the actions taken had an impact on the results.
 - No, the analysis does not indicate whether the actions taken had an impact on the results.
 - No, the analysis of results is missing.
 - Not applicable because this was the first year the outcome was assessed or means of assessment was used to collect data.
4. In the analysis, did staff identify one or more areas that can be improved or reinforced?
 - Yes, the analysis identifies one or more areas that can be improved or reinforced.
 - No, the analysis does not identify one or more areas that can be improved or reinforced.

- No, the analysis of results is missing.

Comments:

Actions Planned:

5. In the actions planned, do staff have specific actions planned to address the area for improvement or reinforcement identified in the analysis?
 - Yes, actions planned describe specific actions staff will take to address the area for improvement or reinforcement identified in the analysis.
 - No, actions planned do not describe specific actions staff will take to address the area for improvement or reinforcement identified in the analysis.
 - No, actions planned are missing.

Comments: